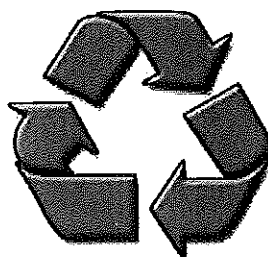


Condominium Trust / 42 Eighth Street / Charlestown / MA 02129 / tel. 617.952.0108 / www.parrislandingcondominium.com

## MEMORANDUM

**TO:** Parris Landing Residents  
**FROM:** Management Office  
**DATE:** November 15, 2011  
**RE:** Recycling



In an effort to improve property appearance and recycling efforts, Parris Landing recently implemented a new recycling program.

Proper Recycling takes very little effort; but does require that participants follow certain recycle criteria.

There are two recycling containers in the alley way between the garage & Building 2. Allied Waste will empty these containers twice weekly; Monday & Friday. Please be sure to place your recycle products in the proper container. Do not leave boxes, bags or other items outside the recycle containers. These items litter the area causing possible pest control issues as well as unsightly debris scattered in the area.

- ❖ One recycle container is labeled for paper & cardboard ONLY. Cardboard boxes must be broken down prior to placing in the container. If you are physically unable to break down a cardboard box, please place it in the trash room and inform either the concierge or Management Office and a staff member will be assigned to break down the box and place it in the proper container.
- ❖ The 2<sup>nd</sup> recycle container is for all other recyclables. Please look for the recyclable symbol on all containers before placing in the recycle container. All containers should be rinsed prior to placing in recycle container. House hold trash and non recyclable materials cannot be mixed in the recycle containers.
- ❖ All household trash and non recyclable materials should be placed in securely tied plastic bags and placed in the trash chutes located on each floor or in a barrel in the trash room.

Your fellow neighbors appreciate your efforts in keeping the recycle areas clean and free of unnecessary debris.