



Condominium Trust / 42 Eighth Street / Charlestown / MA 02129 / tel. 617.952.0108 / www.parrislandingcondominium.com

MEMORANDUM

TO: Unit Owners/Residents
Building 1
FROM: Barbara Blinn – Property Manager
Date: July 1, 2010

**RE: Roof penetrations for installation of exhaust fans
July 7 to July 16, 2010**

The installation of the roof fans for the smoke evacuation system will begin Wednesday, July 7, 2010 and continue daily, weather permitting, until complete. It is anticipated the installation of the fans will be complete the following Friday, July 16, 2010. All roof openings will be closed at the end of each work day.

Although every effort will be made to minimize disruption to residents it is anticipated the sound of machinery cutting through the roof will be heard in the common areas as well as in many units. Construction will be between the hours of 8am – 5pm.

As it is possible that vibration may extend below the roof *we request that all residents in 5th floor units remove any pictures and other wall hangings from all walls, including your loft area.*

We apologize for any inconvenience this may cause; however, the installation of the roof fans is a necessary part of the fire and life safety project.

If you have any questions, do not hesitate to contact the Management Office.