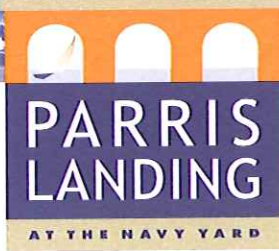




Notice: April 29, 2010



Condominium Trust / 42 Eighth Street / Charlestown / MA 02129 / tel. 617.952.0108 / www.parrislandingcondominium.com

MEMORANDUM

TO: PARRIS LANDING RESIDENTS & OWNERS

BLDG: 2

FROM: PARRIS LANDING CONDOMINIUM MANAGEMENT

RE: WINDOW WASHING / SCREEN REMOVAL

DATE: MAY 6, 2010

Please be advised the Exterior Window Washing will begin for Bldg#2 Thursday May 6, 2010 at 8:00 am. Weather permitting; we expect to finish by 5pm on Friday, May 7, 2010.

For those of you that have screens that need to be removed, please remove the screens until the washing is done. If you need assistance removing your screens please call the concierge before Wednesday May 5, 2010 at 617-242-2070 and ask that they do a work order for the maintenance team and they will come in and remove them for you.

For those of you that are on the 5th floors of Bldg#2, we will need to enter your unit on Friday May 7th; the windows can't be cleaned from the outside due to the slope of the roof. If you do not want this window washing done, please call the office at 617-952-0108 or call the concierge and have them let the office know.

Lastly, please remember to draw your blinds, shades etc. to ensure your privacy while the window washing takes place.

We appreciate your patience and cooperation 😊