



Condominium Trust / 42 Eighth Street / Charlestown / MA 02129 / tel. 617.952.0108 / www.parrislandingcondominium.com

MEMORANDUM

TO: Parris Landing Residents
FROM: Barbara Blinn, Property Manager
DATE: April 6, 2010
RE: Exterior Building Gutter Cleaning

Joseph S. Savini, Incorporated has been retained to perform the gutter cleaning on Buildings 2 & 4.

Wednesday, April 7, 2010, Savini will begin on the alley way side of Building 2 working around the building, then continuing to Building 4. It is anticipated the gutter cleaning will be complete in two – three days. The contractor will be utilizing a lift to reach and clean the gutters at the roof line; therefore; will be passing the outside of unit windows during the day.

Please be sure to pull your window coverings closed Wednesday, April 7, 2010 – Friday, April 9, 2010 between the hours of 8:00am – 5:30pm to ensure your privacy.

If you have any questions, please do not hesitate to contact the Management Office.

Thank you for your anticipated cooperation.